



Welcome to Campus Cooperative Pre-School!

We are excited to work together with you to create an enriching experience for your children.

Some general information:

- Please label all of your child's clothing, outdoor gear, boots, shoes, snack boxes, water bottles and backpacks with your child's name. That is very helpful for teachers and Parent Helpers at the end of the day!
- Please contact the school and leave a message or text your child's teacher directly if your child is going to be absent.

Campus Cooperative
Pre-School
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Please notify us in advance if someone we haven't met is picking up your child. We will need to know the person's name, and will be asking them for identification at pick up time. If you need to have a new person come at the last minute, please call the teacher.

If you would like to discuss your child's experience at school, you are welcome to speak with us after class, phone, email, ... whatever works.

In wet or winter weather, children will remove their soiled footwear on the carpet in the classroom and place them under their coat hooks.

Please ensure that your child has dry shoes to wear at school each day. (Unfortunately, we do not leave indoor shoes at school for the kids, please bring the children's shoes home each day.)

Make sure your child is dressed for outdoor play every day; never assume that we are staying inside.

Outdoor Play - Pick-Up Dismissal Sign-Out

We end our preschool days with outdoor play. Please meet us outside in the designated pylon area (near the soccer field) east of our door. Dismissal begins at 11:15 am. Families/caregivers must sign out their child. After signing out, you are welcome to stay and play until 11:30 or leave with your child.

Children in our care must stay in the designated play area until they are picked up by a parent or caregiver. Once children are signed out of our care, families are welcome to enjoy the entire outdoor playspace (such as the playground, sandbox, ramps, etc.)

Please discuss the boundaries with your child and consider joining us for outdoor play, to help us better supervise all children. When you leave the outdoor play space, with your child, please notify a teacher (in a fluorescent vest) that you are leaving. Thank you!

Volunteering and Beyond!

Campus Cooperative Pre-School thrives on families and a sense of community. You have chosen a cooperative preschool. This means you will be more involved in your child's experience than in a traditional pre-school.

Junior Program

Families can expect parent-help dates every few weeks. Volunteers will be working in the classroom. Work will include helping children with their snacks, helping the children and teachers throughout the preschool day, as well care of the classroom.

On your volunteer day, please come prepared to be **fully present with the children**. Campus uses volunteers to cover the child care ratios, governed by Alberta Child Care licensing. This means that **siblings are not allowed to attend on your volunteer days**, and you must **complete a police check before volunteering** in the classroom.

If you are unable to make your volunteer day, please contact the back-up volunteer as soon as possible. **We must have the required number of supervisors to operate the preschool**. If the back up parent is unable to cover your absence, please let us know ASAP so alternate arrangements can be made. Without the required number of adult supervisors, we can not open the preschool.

Volunteers are welcome to be a part of the class community at any time of the year beyond just your volunteer days!

Please sign up to volunteer for the Senior or Multi-Age Classroom using the calendar and sign up sheets in the entry stairwell.

Additionally, all families will receive a committee assignment. These committees have varying levels of involvement. If you have any questions or concerns about your ability to fulfill volunteer requirements, please let us know and we will work with each family so that everyone can enjoy the best experience possible.

When you volunteer, have fun and interact with the children. We are all part of the preschool community! Your child looks forward to your presence in the classroom as a very special day! It is important to gently prepare them for the fact that you are coming to play with and help ALL the children, including them.

Snacks & Birthdays

Please provide your child with a nutritious snack and water bottle each day. Some foods may be a choking hazard with small children, please consider:

- Cut carrots and other hard vegetables into narrow strips.
- Take out seeds from fruit.
- Cut the fruit into pieces. Example: cut whole grapes in half.
- Please do not send popcorn, raisins, nuts or hard candies
- If serving hotdogs, slice them lengthwise and then cut into pieces.

In the classrooms, birthdays can be celebrated during group time. If your child is comfortable, we will have a simple ceremony with the class. If families wish to bring a treat to share with classmates, please share treats after school hours outdoors. Our park has many picnic tables. If you wish to offer a treat to classmates, invite families to join you after class at a picnic table. Thank you.

Here are a few tips that will help each day run smoothly:

- ❖ Sign your child in as soon as you walk into the classroom.
- ❖ Accidents happen, and we will help children change their clothing if they have an accident in their underwear but we are not equipped to change diapers or Pull-Ups.
- ❖ It takes a village to keep the children safe outside! Please join with the teachers to guide all children to play safely and respect the boundaries of the outside play area each day as you come to pick up your child at the end of class.
- ❖ Pick up time is between 11:15 and 11:30. Please take a moment to let the teacher know you have arrived and don't forget to sign out your child on the clipboard.
- ❖ Please respect the pick up time of no later than 11:30, as teachers need to attend to other duties. If it looks like you may arrive late, please text your child's teacher prior to 11:30.

Thank you all. We are looking forward to building a great community with you!

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